

Evaluation Subcommittee Minutes- April 12, 2006

Present: Kyle Rarey, LouAnn Cooper, Penny Thomas, Maureen Novak, Kelli Crovo, Juan Cendan, Louis Ritz, Kenneth Kellner **Staff** Adrienne Cullins (recording)

Dr. Rarey introduced Adrienne Cullins who is the new Program Assistant for Program Development. The purpose of the meeting was to integrate the PBE data with course/clerkship reports. The numbers on the report handed out are accurate as of this morning. It was discussed how meetings were to be handled during the summer and it was decided that the next meeting would be May 10, 2006. During the summer, meetings will be on the 2nd Wednesday of each month. Dr. Rarey reminded everyone that next week is Medical Education Week and to remember to RSVP to Briana Hartlein. Briana will also be sending out email reminders to all of the committee members. Dr. Cendan stated that students are forgetting to ask some of the questions on the PBEs. He proposed that a letter be sent to the clerkship directors letting them know about low scoring areas. Dr. Kellner asked the committee how it is determined where the students are not receiving the information needed to pass the exam. He also wanted to know where everything is covered in the curriculum to insure that all students are asking the same questions. Ms. Cooper asked Dr. Cendan if he had an idea of what his expectations of what the clerkship directors are to do with the feedback that he is giving them. The meeting concluded with Dr. Rarey telling Ms. Cooper that he has high expectations of her graduating on time.

The meeting adjourned at 12:45PM

