

**Minutes**  
**Evaluation Subcommittee**  
**December 14, 2005**  
**R1-106**  
**12:00 p.m.**

Attendance: **Drs.** Cooper, Hahn, Karle, Kellner, Rarey, Ritz, Romrell; **Students-** Penny Thomas; **Staff** Marie Coleman (recording)

Dr. Rarey recognized Dr. Paulette Hahn for her Clinician Scholar Award from the American Association of Rheumatology.

Ms. Cooper then gave her synopsis of the Medical Neuroscience course. Ms. Cooper stated that for the most part she agreed with the reviewers. The online course syllabus describes outdated core competencies. Ms. Cooper noted that in the syllabus it states that attendance is mandatory, is attendance kept? If it is not, how can there be repercussions? How does the course director document the lack of professionalism? Assessment of professionalism in the course is an issue. Ms. Cooper stated that the student performance criteria were adequately described. Ms. Cooper questioned why whole grades and not half grades were described. Ms. Cooper stated that the addition of half grades would allow for flexibility. Ms. Cooper said that there appeared to be a lack of formal feedback and suggested that during the courses many contact hours in the lab that would be a good time for formal feedback. Dr. Rarey stated that this feedback is mandated by LCME and the Curriculum Committee. Dr. Romrell said that feedback should be given in all aspects of the course. Dr. Rarey stated that the course directors should help students realize that they are receiving feedback. Dr. Kellner suggested that adding a statement in the syllabus that says that feedback will be provided at certain times during the course.

Ms. Cooper gave her synopsis of Essentials of Patient Care II. Ms. Cooper said that the online syllabus that included a table of contents was exceptional. Dr. Rarey stated that perhaps this online syllabus be used as a template. Ms. Cooper asked what was the exemplary student award? Dr. Hahn stated that students and small group leaders nominate students whereas the nominees receive an award. There are no guidelines to the award, if someone is nominated then they receive the award. Dr. Romrell suggested that a copy of the award be sent to Dr. Duff's office to put in the student's file.

Dr. Rarey asked Dr. Romrell to give his synopsis of Pathology. Dr. Romrell stated that Pathology had very good scores. However, the feedback section needs to be carefully described. There is always feedback in the course but it is not fully described in the report. Ms. Cooper stated that some may find the term "formal" confusing.

Dr. Romrell gave his synopsis of the Genetics course. Dr. Romrell stated that the scores were lower than previous years. Restricted classroom time and course structure have problems. Dr. Romrell said that perhaps integrating with Biochemistry would be beneficial. Dr. Romrell stated that the course director should look toward the future as genetics holds promise in understanding disease. The Curriculum Committee should

discuss value of course versus length of course. Dr. Kellner agreed that Biochemistry and Genetics be put under one heading and that the Curriculum Committee should put together a task force on this issue. Dr. Davidson, Chair of the Curriculum Committee, should be made aware of this matter.

Dr. Rarey asked for Dr. Kellner's review of the Pharmacology course. Dr. Kellner stated that the course did quite well and students thought well of the course. Educational philosophy section is awkward. Dr. Kellner asked why the course did not evaluate teamwork and professionalism. Students felt that the feedback was sufficient and useful. Dr. Kellner suggested that the learning objectives be expanded. Dr. Kellner thought the idea of using a simulator was a great idea.

Dr. Kellner gave his synopsis of the Anesthesiology clerkship. Dr. Kellner stated that the scores were higher than the mean of clerkships. The online syllabus lists the name of the clerkship as "Life Support Skills and Perioperative Medicine." The title of the course needs attention. Dr. Kellner stated that the evaluation form is global, not criterion-based. Dr. Kellner asked how can students give feedback in a 2-week clerkship? Perhaps changing the criteria for shorter clerkships would be beneficial. Dr. Kellner stated that the director's evaluation was exemplary.

Dr. Rarey asked that Drs. Davidson, Director of IFH, Averbuch, Director of Human Behavior and Chen, Director of Surgery meet with the Evaluation Subcommittee in January.

Meeting was adjourned at 1:00 p.m.