

REQUEST FOR LETTER

Please state below **EXACTLY** what type of letter is needed. Please print all information clearly.

STUDENT _____
Print Name **Signature (Required)**

Student UF ID # _____

Class of _____

I will pick letter up Yes No

Box # _____

Please put letter in my PO Box Yes No

Please mail to the address below.

To whom should the letter(s) be addressed:

Letter 1

Letter 2

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Date: _____

All requests are processed in 24-48 hours.