Volume 6, Issue 5

# RAC NEWS

May 2006

Website: http://www.med.ufl.edu/research/

## REMINDERS

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**NIH – PROGESS REPORTS DUE JUNE 1, 2006**

For those Progress Reports due on 06/01/06, if you decide to submit through NIH Commons, the due date is extended to 06/15/06.

As a component of the NIH eRA Commons, eSNAP, electronic Streamlined Non-competing Award Process, allows institutions to submit an electronic version of a Type 5 (non-competitive) progress report to NIH via a web interface.

The eSNAP allows an extra two weeks to submit your progress report. In order to submit your progress report, you will need to be registered with NIH Commons. To establish an account, please email DSR, Proposal Processing at ufproposals@rgp.ufl.edu with an active UF email address. If you are already registered, you can login to the NIH Commons website https://commons.era.nih.gov/commons/index.jsp. Contact proposal processing if you do not remember your username.

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## WHAT'S NEW

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**DSR ON SITE!**

Proposal processing services will be provided by DSR on site at the UF Health Science Center for the **June 1 NIH deadline**. DSR staff will be available in **Room D6-10** on the following day and times: **Tuesday, May 30, 2006 – 8:30 a.m.-12 Noon & 1:00-4:30 p.m.**

**NOTE: This on-site service CANNOT be provided for the NIH R03, R21, R21/R33, R33 and R34 proposals that are required to be submitted through Grants.gov for the June 1 deadline and beyond.**

Complete proposal review service (except as noted above) will be provided, including provision of the authorized institutional signature. **Proposals received by 3:30 p.m. will be reviewed, signed and returned to the Principal Investigator or his/her representative by 4:30 p.m. for mailing. Those received after 3:30 p.m. will be taken back to DSR for review and processing, and will be signed and released to the PI on the following workday.**

For on-site review and signing, the original proposal plus one (1) complete copy for DSR records must be provided. Without this record copy, the authorized institutional signature cannot be provided on site. **Proposals that have been entered into PeopleSoft must include printed evidence of the electronic signatures along with the record copy of the proposal. A printout of the workflow page from PeopleSoft is acceptable in lieu of a DSR-1.**

The central Proposal Processing Office, 2nd Floor Grinter Hall, will be staffed and open for business as usual – 8:00 a.m. to 5:00 p.m. – on this day.

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## REVISED DSR-1 SPONSORED PROJECT APPROVAL FORM

A new business process has been implemented for PHS grant applications. **Effective with PHS398 applications prepared for submission/receipt dates on/after May 10, 2006 and applications submitted electronically through Grants.gov on/after May 10, 2006, the signature of the Principal Investigator is no longer required as a part of a submitted application**. Instead, a new compliance requirement is now implemented whereby the applicant organization agrees to secure and retain at the organization a written assurance from the Principal Investigator (PI) prior to submitting an application to the PHS.

While this assurance is no longer required as part of the submitted application, it remains a compliance requirement. Therefore, organizations must retain a unique signature and date **for each submitted application**. This assurance must be available to the sponsoring agency or other authorized HHS or Federal officials upon request.
http://grants2.nih.gov/grants/guide/notice-files/NOT-OD-06-054.html

In light of this new NIH Business Process the Division of Sponsored Research has revised the DSR-1 Sponsored Project Approval Form and the On-line DSR-1 Sponsored Project Approval Form to include the appropriate assurance.
http://rgp.ufl.edu/research/formstable.html

The Peoplesoft electronic approval system h**as not yet been** updated with this new assurance, however, **PI's and Administrators may continue to use Peoplesoft** to obtain institutional approval with the understanding that DSR's Proposal Processing office will follow-up with the appropriate assurance.
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## 2006-2009 UFRF PROFESSORS NAMED

The University of Florida Research Foundation (UFRF) has named 33 faculty members who have a distinguished current record of research and a strong research agenda likely to lead to continuing distinction in their fields as UFRF Professors for 2006-2009.

The five (5) UFRF Professors for 2006-2009 from the College of Medicine are:

**Frank J. Bova** (Dept. of Neurosurgery)
**Fonda D. Eyler** (Dept. of Pediatrics)
**Daniel J. Driscoll** (Dept. of Pediatrics)
**Westley H. Reeves (**Dept. of Medicine)
**Elizabeth A. Shenkman** (Dept of Epidemiology)
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## NIH SUBMISSION THROUGH GRANT.GOV HEAT UP IN JUNE

**Reminder**: This is to remind the UF research community that ALL applications submitted to NIH in response to announcements for the R03, R21, R21/R33, R33 and R34 programs with a June 1, 2006, submission date and beyond must be submitted electronically through Grants.gov.

The following resources continue to be available for assistance in the electronic submission of grant applications through Grants.gov:

- Grants.gov Customer Support - http://grants.gov
- eRA Commons - http://ithelpdesk.nih.gov/eRA/
- NIH Electronic Submission of Grants Website - http://era.nih.gov/ElectronicReceipt/faq.htm

**Early Submission of Proposals Highly Recommended:** Grants.gov is still a very new system, and it is recognized that there may be errors and problems with your first attempts using it. By submitting your Grants.gov proposal early, DSR and other local experts will be able to help identify problems that can be corrected to allow submission and acceptance of the proposal by Grants.gov.

***For NIH grant submissions***, DSR highly recommends you make every effort to **submit your Grants.gov proposals to DSR no less than 14 business days prior to the NIH deadline**. This lead time is needed to allow for the NIH Commons additional system check of the application. If fatal errors are identified in the check, they must be corrected and the application resubmitted through Grants.gov to meet the original agency deadline.

***For all agencies other than NIH***, DSR highly recommends you make every effort to **submit your Grants.gov proposal to DSR no less than 5 business days prior to the agency deadline**.

Questions can be directed to the DSR`s Proposal Processing Office, 392-9267 or ufproposals@rgp.ufl.edu.
*For full version, go to RGP FYI Vol33.Iss22.Art2*

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## INDIRECT COST RATES FOR STATE AGENCIES

Florida Statute 216.346 which limited indirect costs in contracts between state agencies to 5% was amended recently to allow a reasonable indirect cost rate. Each University within the State University System intends to follow a similar set of principles when working with Florida state agencies during this transition.

**New Proposals:** In all new proposals submitted to state agencies, UF will begin using the Administrative component of the federally approved Facilities & Administrative (F&A) rate, currently 25% (TDC).

**Pending State Awards:** For proposals that have been submitted at the old 5% rate and are currently under negotiation or in the process of being awarded, we will use the 5% TDC rate. Follow-on work in future years will be proposed at the 25% rate.

**Awards being converted from Fixed Price to Cost Reimbursement:** A recent announcement from the office of the State Chief Financial Officer has caused some state agencies to attempt to move from fixed price contracts to cost reimbursement contracts. That announcement is currently under review and may be rescinded. Contracts that are being converted should be converted at the 25% TDC rate. This may force an adjustment downward in the work statement or units of performance to match the available funds.

*For full version, go to RGP FYI Vol33.Iss21.Art1*

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## IACUC -NEWS

**Animal Contact Program Update…**
The Environmental Health & Safety (EH&S) Animal Contact Program health screening for individuals on a protocol is now $50. This is required of everyone once every 3 years. The IACUC recommends that investigators have staff screened for ALL species that individuals might reasonably be expected to work with during the next 3 years. This should prevent unnecessary charges.

*For full version, go to IACUC News-May, 2006*

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# IN THE NEWS

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## NIH ANNOUNCES PLANS TO ELIMINATE MAILING OF PAPER ASSIGNMENT AND CHANGE OF ASSIGNMENT LETTERS

In September 2005, NIH announced the elimination of the mailing of Peer Review Outcome Letters and Summary Statements (see NOT-OD-05-075; http://grants.nih.gov/grants/guide/notice-files/NOT-OD-05-075.html).

As the NIH continues towards its goal of a paperless grants process, **effective June 1, 2006 NIH will no longer send paper notification of assignment and change of assignment letters.**

A major motivation for this change is that **effective May 10, 2006 all applications submitted to NIH must include the eRA Commons User name for all Project Directors/ Principal Investigators (PD/PIs**). This applies to paper applications as well as electronic applications.

Therefore, investigators will need to use the eRA Commons, a Web interface where NIH and the applicant organizations are able to conduct extramural research administration business electronically, to obtain this information.

In addition to complying with a Congressional mandate to move from paper-based to electronic systems, these new procedures will also improve consistency and timeliness of communication between NIH, investigators, and institutions during the grant application process.

**In order to avoid delays in the e-notification process, it is vital that all Grantee Organizations, Principal Investigators, and Individual Fellows are registered in the eRA Commons and e-mail addresses are checked periodically for accuracy.**

**NOTE:** This change in business process does not apply to applications for the Agency for HealthCare Research and Quality or the Centers for Disease Control and Prevention.
*For full version, go to NIH Notice NOT-OD-06-066.html*

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# NEW FUNDING OPPORTUNITIES

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**INTERNAL DEADLINES:**

1. **PARTNERSHIP FOR CURES, GOLDMAN PHILANTHROPIC PARTNERSHIPS AND THE ROCKFELLER..** Charles E. Culpeper Scholarships in Medical Science – **May 5, 2006** (Deadline for Internal Proposal)

Contact Dr. Madsen with any questions related to internal competitions.

**UPCOMING DEADLINES:**

1. **ARHQ-** Grant Program for Large Conference Support**- June 1, 2006** (Sponsor deadline)

2. **THE CHARLOTTE GEYER FOUNDATION** – Interim Funding Grants- **June 1, 2006** (Sponsor deadline)

3. **HEREDITARY DISEASE** – Research Grants & Fellowships – **June 15, 2006** (Sponsor deadline)

4. **MUSCULAR DYSTROPHY ASSOCIATION (MDA)** – Research Grants Program – **June 15, 2006** (Sponsor deadline)

5. **CANCER TREATMENT RESEARCH FOUNDATION** – Clinical Investigation Grant Program – **June 16, 2006** (Preliminary Proposal deadline)

For funding opportunities announced by Research and Graduate Programs FYI: http://rgp.ufl.edu/fyi/

New NIH notices, requests for applications and program announcements can be found at NIH Notice.

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# CONFERENCES

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**NCURA FUNDAMENTALS OF SPONSORED PROJECT ADMINISTRATION**
**Where?** St. Louis, MO
**When?** July 24-26, 2006
**Who Should Attend?** This program is intended primarily for the newcomer involved in project administration at higher education institutions and affiliates, and is targeted specifically to: proposal development personnel, sponsored program administrators, grant and contract accountants, department/laboratory/center/institute administrators, and others with newly acquired responsibilities in sponsored project administration.

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**NCURA SPONSORED PROJECT ADMINISTRATION: LEVEL II**
**Where?** St. Louis, MO
**When?** July 24-26, 2006
**Who Should Attend?** For those who have previously completed the Fundamentals workshop, NCURA has created this two and a half day professional development program offers participants an opportunity for in-depth instruction in four core aspects of research administration: proposal creation and submission, contract review, post award financial administration, and research compliance.

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# QUOTE OF THE MONTH

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**"Learn from yesterday, live for today, hope for tomorrow. The important thing is not to stop questioning."**
Albert Einstein

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