

**Subject:** Grant deadline dates AND one other thing

Hello all...and HELP!

The dust has settled on the February 5th NIH deadline. I greatly appreciate the stress and apprehension faculty and staff in the Departments experience each application period. I want to thank all of you who were able to get grants to the RAC office days in advance of the deadline. It is so important to accomplish that feat in order so division, department, college, and DSR reviews can be done well. More importantly it is necessary in order to make sure we are successful in getting Grants.gov applications in the system and verified as successfully transmitted.

On the other hand we did experience a fairly large number of grants that did not hit the office until the deadline day and many after 3PM. Aside from the stress it unnecessarily places on staff here, in the departments, and in DSR (someone expected miracles to be done at 4:53 PM, AND they got one); we cannot verify that these late appearing grants were accepted and have no way of resubmitting if there was a glitch in the system. It is also important to know that the email system isn't instantaneous which could result in your grant not being received in a timely fashion for submission. In the event of a late submission, call as well as sending an email so the office knows what is coming.

As you know the NIH has reduced the grace period for correcting errors from five to two (2) days . It is likely it will be zero in the future. We know of one application from yesterday that made it in the system but will require corrections. Under zero tolerance, that would be a dead application. None of us want that.

DSR requests that grants.gov applications be submitted at least 10 days prior to deadline and all other applications at least four (4) working days in advance of the application deadline. In the case of grants.gov applications the purpose is to make sure the application is successfully transmitted and there is adequate time for corrections.

As you know, in practice, both the RAC and DSR do whatever is needed to get the grants out in time. We don't send anyone away. It has been an exceedingly rare event that a grant has not made the deadline once submitted.

**BOTTOM LINE**, we need as much cooperation as possible in getting grants in the office days in advance of the deadline instead of hours or minutes.

**THE OTHER THING...**

The RAC will NO longer require or CHECK budget detail on NIH modular grants. The Office will need any patient care costs, equipment (over \$1,000) and any tuition for purposes of IDC calculations.

Please forward to your faculty.

Thanks

Peter