

**Faculty Council Meeting  
Minutes  
March 6, 2001, 5 PM, R1-106**

Present:

Jon Williams (President), Satya Kalra (President Elect), Saeed Khan (Past President), Sarah Chesrown (Vice President), Richard Condit (Secretary), Donna Duckworth (Treasurer), Shae Kosch (CHFM), Jim Hill (Medicine), Charles Bush (Radiology), Jennifer Guyan (Office of Public Information)

1) Chair Evaluation

A draft of the proposed evaluation of chairs was presented and discussed. Discussion topics included: whether or not to run a pilot of the survey, and if so, how to run the pilot and which departments to use; who in each department should be surveyed; evaluation content and length. It was decided that 1) only faculty should be surveyed in the evaluation, 2) the draft should be further reviewed for comment by faculty council representatives, 3) the draft should be revised by a subcommittee taking into account the review comments and 4) the revised evaluation should be tested on one basic science and one clinical science department. The draft has been sent to faculty council representatives for review and comment.

2) Research Day (March 30)

The planning for research day was reviewed. It was noted that to date there have been very few abstracts submitted for the poster session. The (extended) deadline is March 8, and faculty are encouraged to submit abstracts to Kim Young in the research office ([kyoung@dean.med.ufl.edu](mailto:kyoung@dean.med.ufl.edu)).

3) Report on Medical Education Week

Saeed Khan, the faculty council representative to the Medical Education Week planning committee, reported on the plans for Medical Education Week.

Medical Education Week will be May 14-18, 2001. The organizers of the education week are Drs. VanSustern, Bradley, Klioze, Switzer, Murphey, Normann and Rarey. The program includes a discussion by Drs. Watson and Romrell on "Measuring faculty productivity and funding medical education" to be held on Monday and Tuesday Evening. Dr. Sheila Chauvin of Tulane University will discuss Faculty development and mentoring issues on Wednesday during noon session and at the Banquet in the evening. On Thursday. Dr. Steve Gabbe of Vanderbilt University will talk on "ABC's of building an academic carrier". Plans are also being made for recognition of the IDP faculty's role in teaching Masters and Ph.D. students.

Respectfully submitted  
Richard Condit  
Faculty Council Secretary