

Minutes of the Faculty Council Meeting May 3, 2005, 5 pm

Note: *The Hugh Hill Conference Room was double-booked so the meeting was moved to the Community Health and Family Medicine Conference Room, N-107.*

Officers Present: Dan Driscoll, President; Shae Graham Kosch, Past President; Fonda Davis Eyler, President-Elect

Department Representatives Present:

Sue McGorray - Biostatistics	Lucia Notterpek - Neuroscience
Wayne Bottom - PA Program	Jorg Bungert - Biochemistry
Laurence Morel - Pathology	Lise Youngblade - Epi & Health Pol Res
Parker Gibbs - Orthopedics	Rod Edwards - Obstetric and Gynecology
Lei Zhou - MGM	Hideko Kasahara - Physiology

Meeting was called to order by President Dan Driscoll at approximately 5:15 pm. The late start was due to the need to move to another conference room.

Announcements, Reports, and Old Business:

- a. There were no Senators present to report on the UF Faculty Senate.
- b. The representatives (Reps) were reminded to encourage their departmental faculty to vote for members of the COM Tenure and Promotion Committees. Dr. Driscoll explained the new system whereby anyone can self-nominate or be nominated for the committees. The Dean and Faculty Council (FC) President will then develop a slate of nominees to fit the type of person(s) rotating off the committees, e.g. clinical or research faculty, from Gainesville or Jacksonville, etc. There was some discussion on pros and cons of this procedure. In this current procedure, the FC President is involved in determining the balance and faculty get to vote on all replacements. However, the narrowing of the list of nominees is done without full faculty input and someone who agrees to be nominated and is not even on the ballot might be discouraged from any further involvement. One suggestion was to have self and other nominations for half of the needed replacements and let faculty vote on all of those nominated. The Dean and FC President could then 'fix' the balance by appointment of the other half of replacements as needed.
- c. Dr. Driscoll reported that this year 173 faculty members from 7 departments participated in the evaluation of their Chair. On average, the Chairs were highly rated with an overall mean of 4.1, the same as last year's group of 7 Chairs. On the question of how often a Chair should be evaluated, the mean faculty response was every 2.3 years. Results are available to the FC Past, Present and President-Elect. The results are then summarized by the FC President and presented to the Dean. Each FC Rep will be given the results (both the numerical scores for the 79 questions and the written comments) for their Chair. The FC Rep can decide if there are any comments that should be eliminated or summarized to protect the anonymity of the evaluating faculty. Reps were asked to present the results to their Chair or ask one of the FC Officers to do that if they are uncomfortable for any reason.

d. Reps were asked to remind the faculty in their departments to participate in the opinion poll sent out by President Machen.

e. Reps were asked to tell their faculty that nominations are needed for FC President-Elect and Vice President. Dr. Eyler will also prepare a call for nominations to be sent to all faculty. Reps whose terms are ending were asked to have their departments elect a Rep for the next term.

f. We have received positive feedback from numerous COM administrators about the progress that has been made in communication about PeopleSoft following the two sessions with UF Vice President Ed Poppell that the FC organized.

g. When the FC Officers met last month with Dean Tisher, he offered to provide administrative assistance to any researcher who needed help with end of cycle grant reports, with special concern for cases wherein money needs to be spent-out, rolled-over or awarded as a no-cost extension.

New Business:

a. There was no new report on PeopleSoft and the Compensation Plan from the Senate representative.

b. COM T & P Committee guidelines were discussed (see above).

c. There will be several openings coming up for seats in the campus wide Faculty Senate for the next academic year. These seats will be filled by departments that currently do not have a Senator. The Chair of the departments that need Senators will be contacted by Dr. Driscoll and the Chair will be asked to conduct an election to select a Senator.

d. There was discussion of the recent Faculty Research Day and next year's Research Day. The Dean and the COM 50th Anniversary Committee want us to bring in another 'big-name' speaker as part of the year-long anniversary celebration. A suggestion was made that we first chose a speaker and then select a date. Ways to encourage attendance at the Keynote Address included having it after clinic hours, having it as part of the evening event for everyone to attend followed by the faculty dinner, or having a lead-in evening before the full Research Day. A larger or nicer venue out of the HSC was suggested, but it was noted we might need to provide shuttles to accommodate student attendance. It was also suggested that non-emergency clinical work be suspended for a part of the day to allow maximum attendance at important events during the day. Dr. Driscoll reminded us we would need to plan on first class accommodations for a well known speaker.

The meeting was adjourned at approximately 6:30 pm.

Minutes recorded by Fonda Davis Eyler, PhD, substituting for Gregory Schultz, PhD, Faculty Council Secretary.