

Minutes of the June 2008 Faculty Council Meeting
Tuesday, June 3, 2008, 5 PM
C1-11 Communicore Building

Officers Present:

President - Rebecca Rainer Pauly
Past President - David Paulus
Secretary - Marilyn Dumont-Driscoll

President Elect - Richard E. Neiberger
Vice President - Christy Carter
Treasurer - Parker Gibbs

Department Representatives Present:

Todd Manini - Aging
David Quillen - CHFM
Jill Herndon - Epidemiology
Shouguang Jin - MG&M
Leslie Gonzalez-Rothi - Neurology
Shireen Madani - OBGYN
John Werning (for John Harwick) - Otolaryngology
Tom Rowe - Pharmacology
Regina Bussing - Psychiatry
Patricia Mergo - Radiology
David Kays - Surgery

Harshdeep Wilkhu - Anesthesiology
Jennifer Light - Emergency Medicine
Sankar Swaminathan - Medicine
Frank Bova - Neurosurgery
Stephen Blackband - Neuroscience
Sonal Tuli - Ophthalmology
Carolyn Carter - Pediatrics
Deborah Scheuer - Physiology
Jatinder Palta - Radiation Oncology

Guests:

Douglas J. Barrett, M.D., Senior Vice President, Health Affairs
Michael L. Good, M.D., Acting Dean, COM
Ira H. Gessner, M.D., Chair, COM Admissions Committee
Robert A. Zlotecki, M.D., Ph.D., Associate Professor, Department of Radiation Oncology
Elaine M. Young, Ph.D., Acting Director, Research Development ~ Dean's Office, COM
COM, Faculty Council ~ Jacksonville Campus (via videoconference)
Additional COM faculty members
Diane Chun, Gainesville Sun

1. President Pauly called the meeting to order at approximately 5:05 pm.
2. Announcements, Reports, and Old Business:
 - a. [Faculty's Role in Shared Governance](#) (link to presentation) - President Rebecca Rainer Pauly
 - b. Items of discussion with Dr. Douglas Barrett, Sr. VP for Health Affairs
 - 1) The balance/initiative is to get from where we are today, acting dean, to the naming of an interim dean. An interim dean can be appointed until a search has been completed and a new dean is hired or the interim dean can be appointed as term, time limited appointment. A complication to the term of an interim dean would be Dr. Barrett's decision to step down (June 30, 2008) as Sr. VP, Health Affairs. Dr. Barrett has been meeting one-on-one with key college leaders; department chairs, senior leaders and administrators with the COM. He has had many hallway conversations, phone calls and emails regarding recommendations for the naming of an interim dean. Dr. Barrett believes we will be able to get a transition from the acting dean to interim dean quite quickly. This will be a decision made by Dr. Barrett with the help and recommendations from President Machen.
 - 2) One question might arise; how do we know when the term of interim dean is ending and we ready to move onto a search for a permanent Dean? Dr. Barrett gave two answers to this question.
 - In order to have an effective search for the COM Dean, a Senior Vice President for Health Affairs will need to be recruited and

named. Any candidate for a dean position will want to know to whom they will report.

- There are currently many COM key initiatives ongoing and open leadership positions. These are important positions which must be filled in the foreseeable future.
- 3) Both internal and external candidates are being considered for the interim dean position.
 - 4) The role of the leadership in Jacksonville with the COM Dean in Gainesville needs to be as unambiguous as possible (regarding clinical, education and research activities). Clarity also is needed within the COM with regards to our regional campus in Jacksonville.

c. Items of discussion with Dr. Michael Good, Acting Dean, COM

- 1) Approximately one week ago Dr. Barrett asked Dr. Good to fill the role of acting dean for the COM. As noted in his email to the COM faculty, Dr. Good anticipates everyone will focus on the COM mission and its core areas
- 2) The COM has grown over the past 4 years with regards to shared governance. The next chapter in this cooperative initiative the development of bylaws which will define the operational details.
- 3) Moffitt is excited about partnering with Shands @ UF. Dr. Good is even more enthusiastic given his involvement in the planning and discussions. A planning meeting is scheduled for June 4th so as to establish two inter-institutional work groups: 1) acquiring NCI designation and 2) reviewing clinical care programs. More faculty involvement is needed.
- 4) The position for Assistant/Associate Dean for Clinical Affairs is open due to Dr. Enneking's promotion to Chair of Anesthesiology. The associate title was added to provide leeway in the recruitment of potential applicants at various career levels.
- 5) All active departmental chair searches are on track. Several of the current searches have formulated a short list of candidates; to date all candidates have maintained an interest in the position and kept their interview dates. Dr. Good believes we need finalize the active searches and then as a college prioritize the remaining positions (both chair & administrative).

d. Transition of Faculty Council Officers for 2008-2009

President-Elect Richard Neiberger assumed the office of President with Dr. Rebecca Rainer Pauly assuming the office of Past President.

President Neiberger thanked Dr. Pauly for her service to the COM during her presidency and presented her with a plaque from the Faculty Council in appreciation of her outstanding leadership.

President Neiberger also presented a plaque to Dr. Christy Carter in recognition of her service and leadership during her tenure as Vice President.

It was announced that Dr. David Kays was elected to the office of President-Elect for 2008-2009.

It was also announced that Dr. Regina Bussing was elected to the office of Vice President for the upcoming academic year.

e. Announcement of Faculty Council Departmental Representative Election Results - President Neiberger

Aging: re-elected Dr. Todd Manini
Neuroscience: Dr. Stephen Blackband
Ophthalmology: re-elected Dr. Sonal Tuli
Pharmacology: re-elected Dr. Tom Rowe

Emergency Medicine: re-elected Dr. Jennifer Light
Neurosurgery: re-elected Dr. Frank Bova
Pediatrics: re-elected Dr. Carolyn Carter
Physiology: Dr. Deborah Scheuer

- f. Announcement of the COM Promotion & Tenure Committee Election Results - President Neiberger

Dr. Nasser Chegini was elected to the Associate Professor P&T Committee.

- g. COM Admissions Process - Dr. Ira Gessner, Chair COM Medical Selections Committee

The UF COM admissions office is always open for any questions. It is the smallest staffed (2) medical admissions office in the country. Dr. Gessner is serving his second term as chair of the Medical Selections Committee. This committee consists of 50 faculty members and 10 senior medical students. This year there was a total of 2,800 applicants for 135 seats with approximately 370 prospective students being interviewed.

[Description of the admission process is available on-line.](#)

(Link to admissions criteria and the application procedure)

The Junior Honors Program is a special program open to students who want to accelerate acceptance by one year. For more information about the Junior Honors Program, click on the links below.

[Junior Honors Medical Program](#)

[Junior Honors Medical Program: Program Description](#)

Currently we have 12 students in this group; all of these individuals are academically outstanding.

Dr. Gessner believes that the establishment of a committee (medical selection process resolution) will be the creation of a committee that likely would not need to function. The recent issue regarding acceptance of a single student outside the usual process would not have been affected by a special committee, in Dr. Gessner's view.

- h. Medical Selection Process Resolution - Dr. Frank Bova

A motion was made by Dr. Bova to post-pone discussion regarding this resolution until next month's meeting due to the late hour. Motion was seconded and passed.

- i. A motion to approve the May minutes was made, seconded and passed.
- j. The Bylaws Committee will begin working on our Bylaws so that they are congruent with the COM constitution.

3. New Business:

Stolen departmental dues – These dues were dropped off in H-101 on Friday, May 23rd and stolen some time between then and Tuesday, May 27th.

The FC Officers will begin meeting with the Jacksonville FC Officers on a quarterly basis.

4. Notices/Updates:

The FC Representatives were asked to email any questions/concerns they have with the Leave & Travel Policy draft to President Neiberger and/or Rachel Dotson.

5. The meeting was adjourned at approximately 7:15 pm.

The next Faculty Council meeting will be held Tuesday, July 1, 2008 @ 5PM in the Hugh Hill Conference Room

Minutes recorded by Rachel L. Dotson, Office Assistant.