

**Minutes of the November 2008 Faculty Council Meeting**  
**Tuesday, November 4, 2008, 5 PM**  
**Hugh Hill Conference Room**

**Officers Present:**

President - Richard Neiberger  
Vice President - Regina Bussing  
Treasurer - Parker Gibbs

President Elect - David Kays  
Secretary - Marilyn Dumont-Driscoll

**Department Representatives Present:**

Harshdeep Wilkhu - Anesthesiology  
David Quillen - CHFM  
Sue McGorray (proxy) - Epidemiology  
Frank Bova - Neurosurgery  
Steven Blackband - Neuroscience  
John Harwick - Otolaryngology  
Carolyn Carter - Pediatrics  
Deborah Scheuer - Physiology

Kevin Brown - Biochemistry  
Jennifer Light - Emergency Medicine  
Shouguang Jin - MG&M  
Leslie Gonzalez-Rothi - Neurology  
Shireen Madani - OBGYN  
John Reith - Pathology  
Tom Rowe - Pharmacology  
Robert Zlotecki (proxy) - Radiation Oncology

**Guests:**

Yvonne Brinson, RN, MHSc, Assistant Dean,  
COM Research Administration & Compliance, Clinical Trials Compliance

1. President Neiberger called the meeting to order at approximately 5:05 pm.
2. Announcements, Reports, and Old Business:
  - a. Approval of the October minutes - President Neiberger

Motion for approval was made and seconded.

- b. [Clinical Trials Compliance](#) (link to website) - Yvonne Brinson, Assistant Dean

The Office of Clinical Trials Compliance (CTC) reviews trials that include human subjects and any type of services as they are considered clinical research. In the past this type of review has not been available for investigators or PIs. There are federal regulations that must be followed for clinical trial which relate to the Billing Plan/Policy & Standards/Processes/etc. Medicare recently released a clarification to an old rule; they published 3 Q&A documents which will affect new and existing studies. Two open forums have been held to discuss issues regarding these clarifications. Some of the language used in current trial contracts is no longer acceptable to Medicare. New funded trials continue to go through the [Research Administration and Compliance](#) (link to website) office and if additional information is needed, you will be advised. The CTC office would like to have CMS make new rules as opposed to just providing clarification. The CTC office has information online and is also available to give individual assistance if needed.

- [Clinical Trials Compliance – Formula for Success](#) (link to handout)

- c. Treasurer's Report - Dr. Gibbs

- Budget Committee: As part of shared governance, this committee will be charged with developing transparency for faculty regarding the financial aspects of the COM. The committee will have access to the COM's budget and its assignment/distribution.
- Liaison to EFAC: This person will attend EFAC meetings as the representative of the Faculty Council and report to the Budget Committee.

- A motion was made to nominate Dr. Gibbs as the FC representative to EFAC for his remaining term as treasurer. Information regarding the Budget

Committee and future EFAC representation will be included in the COM By-laws. Motion was seconded and passed.

d. Vice-President's Research Day Report - Dr. Bussing

Research Day is scheduled for April 28-29, 2009. "Hold the Date" announcements will be sent to all faculty members. Dinner invitations will also be sent out.

e. Faculty Enhancement Opportunities [FEO Update](#) (link to website) - Dr. Quillen

The Faculty Enhancement application process has opened and everyone is encouraged to "think outside of the box". An email to all faculty members announcing this opportunity has been sent. The application deadline is November 17<sup>th</sup>. Remember to identify the merit of the proposal to the individual, from individual to the college and from the college to the university. Additional information is available on the Faculty Council's website (link provided above).

3. New Business:

a. Relocation of Shands AGH services - Dr. Quillen

AGH will be closing and all services will be moved to Shands@UF. Beds that are moving from Shands@UF to the new Cancer Hospital will be replaced with beds from AGH. This will eliminate any "free" space that would have been created with the opening of the Cancer Hospital. AGH staff will be transferred to jobs at Shands@UF and the Cancer Hospital. AGH currently has 120 patients; the full impact of this closure has yet to be determined. No Faculty Council members present at the meeting either had been involved with planning meetings or been aware of the imminent AGH closure prior to the general COM and community announcement. Absence of a faculty role in the process as a function of shared governance was discussed.

4. The meeting was adjourned at approximately 6:30 pm.

The next Faculty Council meeting will be held Tuesday, December 2, 2008 @ 5PM in the Hugh Hill Conference Room

*Minutes recorded by Rachel L. Dotson, Office Assistant.*

*Edited by Marilyn Dumont-Driscoll, FC Secretary*