

Minutes of the August 2009 Faculty Council Meeting
Tuesday, August 4, 2009, 5 PM
Communicore Bldg. Room C2-33

Officers Present:

President - David Kays
Past President - Richard Neiberger
Secretary - Leslie Gonzalez-Rothi

President Elect - Frank Bova
Vice President - Regina Bussing
Treasurer - David Quillen

Department Representatives Present:

Todd Manini - Aging
Caprice Knapp - E&HPR
Jean Cibula - Neurology
Parker Gibbs – Orthopaedics
John Reith – Pathology
Deborah Scheuer – Physiology
Jatinder Palta - Radiation Oncology
Philipp Dahm - Urology

Jennifer Light - Emergency Medicine
Eric Sobel – Medicine
Sonal Tuli – Ophthalmology
John Harwick – Otolaryngology
Carolyn Carter - Pediatrics
James Byrd – Psychiatry
Scott Peterson – Radiology

Guests:

Michael L. Good, M.D., Interim Dean, COM
David A. Paulus, M.D., Professor, COM Department of Anesthesiology
Colleen Ebel, HSC Information Security
Jan van der Aa, Ph.D., Assistant VP/CIO, HSC Academic Information Systems & Support
COM Faculty Council JAX (via video conference)

1. President Kays called the meeting to order at approximately 5:00 pm.

2. Announcements, Reports, and Old Business:

a. Approval of the July minutes - Dr. Kays

Motion for approval of the July minutes was made, seconded, and passed.

b. Research Day 2010 Planning Report - Dr. Bussing

Research Day is scheduled for April 19th & 20th (Monday & Tuesday). Staff support will shift from the Office of Research Administration & Compliance to the Office of Research & Development. Possible speakers were discussed.

c. SPICE Program - Colleen Ebel & Jan van der Aa, PhD

The HSC has had a few data breaches that have hit local and national news.

With the change in administration in Washington, more emphasis has been placed on HIPAA enforcement. Last year the Centers for Medicaid and Medicare Services (CMS), who is the federal enforcement body for HIPAA security, paid 3rd party auditors to audit 10 institutions for HIPAA security. We expect more this year. If they come to Florida, we are likely to be picked due to the national coverage we created for ourselves last year for data breaches.

One of the very first things the CMS looks for when they arrive to audit is up to date security policies.

Among other things, we want to get our policies in shape as soon as possible in

anticipation of a possible audit by the CMS.

[A handout was given to the FC for review](#) (link to handout). [A more detailed handout is available here](#) (link to handout). Ms. Ebel would like input/approval from the FC before she presents the policy to the SVPHA for approval (end of August). An email with the above handouts will be sent to the FC for review. If you have any questions regarding the policy changes please email Ms. Ebel.

d. Fringe Benefits Committee Report - Dr. Paulus

The COM has two insurance policies for the faculty, one for the clinical faculty and one for non-clinical faculty. This committee focuses on the clinical faculty insurance policies. A lot of effort is put into making sure that the two policies, in large part, mirror each other.

Currently the COM is spending 5.5 million in 9 months. To further break it down that's \$20,000 per day. When the money is spent a good part of it goes to Shands@UF, Shands@JAX, and FCPA. Most goes to hospital care - 1/3 goes to primary care and 2/3 to specialists care. The pharmacy bill is 17% of the total spending. [Further detailed information is available here](#) (link to presentation).

The committee has found several spots where the COM could save in insurance payouts.

- Generic Brand Prescriptions
- Mail Order Prescriptions

There were a few concerns about the mail order process. Jacksonville has the same basic issues.

- Problems getting their prescriptions in time to take continuously
- Hard to get through their automated phone system in order to talk with a human – if you even get one
- Messages left on VM never returned
- Prescriptions that were faxed were “never received”
- “Glitch in the system” is an excuse given

e. Review of COM Committees - Dr. Bova

The intent is to mirror the system that is used on main campus. All committees would be placed under a 5 person policy board(s). 1-2 people would be appointed by the FC, 3-4 from at large. They would meet quarterly or every other month. The policy boards would be worked into the bylaws. [Detailed information on how the policy board would work can be found here](#) (link to handout).

f. Clinical Faculty Promotion & Tenure Issues - Dr. Carter

With a growing number of faculty being hired on clinical positions, multiple faculty members have asked the FC to review the COM's promotion process and policies. Several issues with the process were discussed and Dr. Kays asked the FC to review what is available online and will discuss this issue at next month's meeting. [Here is a link to the COM's clinical faculty promotion guidelines.](#)

3. Future Topics:

a. Clinical Service Measures 101 – Marvin Dewar, MD, JD

b. Introduction to Sr. Vice President for Health Affairs - David Guzick, MD, PhD

c. Clinical Promotion & Tenure Issues

4. The meeting was adjourned at approximately 6:40 pm.

The next Faculty Council meeting will be held Tuesday, September 1, 2009 @ 5PM in the Hugh Hill Conference Room

Minutes recorded by Rachel L. Dotson, Office Assistant.