

Minutes of the October 2009 Faculty Council Meeting
Tuesday, October 6, 2009, 5 PM
Hugh Hill Conference Room

Officers Present:

President - David Kays
Secretary - Leslie Gonzalez-Rothi

President Elect - Frank Bova
Treasurer - David Quillen

Department Representatives Present:

Kevin Brown - Biochemistry
Jill Herndon (proxy) - E&HPR
Shouguang Jin - MGM
Sonal Tuli - Ophthalmology
Carolyn Carter - Pediatrics
Jatinder Palta - Radiation Oncology

Jennifer Light - Emergency Medicine
Eric Sobel - Medicine
Jean Cibula - Neurology
Parker Gibbs - Orthopaedics
Tom Rowe - Pharmacology
Scott Peterson - Radiology

Guests:

Michael L. Good, M.D., Interim Dean, COM
Maureen A. Novak, M.D., Associate Dean & Clinical Associate Professor, COM Medical Education
Thomas M. Beaver, M.D., Associate Professor, COM Department of Surgery, President of Alachua County Medical Society
Sally J. Lawrence, Ph.D., Alachua County Medical Society Executive Vice President
Christopher R. Cogle, M.D., Assistant Professor, COM Department of Medicine, Alachua County Medical Society Secretary
Jacksonville Faculty Council Officers (via teleconference)

1. President Kays called the meeting to order at approximately 5:05 pm.

2. Announcements, Reports, and Old Business:

a. Approval of the September minutes - Dr. Kays

Motion for approval of the September minutes was made, seconded, and passed.

b. Dean's Search Committees - Dr. Kays

Ongoing searches were reviewed.

The following question was discussed by the FC Officers. What is the FC view of the type of departmental representation that should be applied to departmental chair search committees?

In the past, there has been departmental representation on search committees for chair searches within the UF COM. Dr. Guzick questioned this practice in conversation with Dr. Kays, wondering if this might insert conflicts of interest on occasion and whether this may be standard practice at other institutions?

Assignment of members to chair search committees at UF COM is performed by the Dean who would ask the FC President for search committee recommendations. The FC President would meet with the FC and compile a recommendation list which would then be given to the Dean. For a dean search

the SVPHA would meet with the FC President and work together to create a search committee.

The possibility of excluding departmental representatives from service on a chair search committee for their respective departmental chair was discussed by FC members. Dr. Bova will review the COM Constitution to see if the process for populating search committees is noted and could provide guidance. However, FC members did note that if faculty members are excluded from serving on such search committee, it should be a principle that the department faculty be asked to meet with each such search committee to discuss issues within the department to find out what they need from a new chair.

c. Alachua County Medical Society - Dr. Beaver

[Member Benefits for 2009-2010 are listed here](#) (link). About 40% of Alachua County doctors are members of ACMS. Dr. Beaver asked the FC to encourage the COM faculty to become members of the ACMS. The FC officers will draft a resolution encouraging membership and bring it to the FC for a vote.

d. Sick Leave Pay-Out & Budget Issues - Dr. Bova

A total of \$70M was cut from the UF budget, but there is still a deficit gap of about \$16M. Two items are currently on the table at the UF Senate; faculty sick leave pay out upon leaving UF and an early retirement package (retirement enhancement program).

1. Proposal: effective January 1, 2012, do not pay out accrued sick leave to faculty upon separation.

2. [The Retirement Enhancement Program Policy can be found here](#) (link). There are a total of 344 employees within the HSC colleges who would qualify for this program; 75 are in the COM.

The next Senate meeting is October 22. Dr. Bova will be meeting with the Provost and will invite him to meet with the FC.

e. Student Access to EMR - Dr. Quillen

Dr. Quillen noted that delivery of 21st century health care will be done on computers using electronic medical record system. Effectively preparing medical students for residency and future practices requires that we teach them to be proficient with electronic medical record system. We support medical students having the ability to update the medical record fields of family history, medical/surgical history, social history, allergies, and medication lists. Students also need access to create notes in designated student notes fields.

Dr. Quillen continued that attending physicians are expected to review all information documented by medical students and make corrections as needed. Faculty are expected to know the rules associated with using medical student documentation and only refer to the parts of the notes that are allowed based upon Medicare rules. He noted that indications are that the University of Rochester has a similar policy using a different record system. In addition, these schools allow students to append orders in the record system. Finally, Dr. Quillen noted that this approach is used by several medical schools that use Epic, including the Medical College of Wisconsin, Ohio State, University of Iowa, and Oregon Health Sciences University and wondered how FC can provide feedback and suggestions for improvement to UF's use of EPIC.

Dr. Marvin Dewar will be attending December's meeting to address some of the EPIC issues.

f. Treasurer Report - Dr. Quillen

Dues can now be paid online with a credit card. A link will be provided in the yearly dues email announcement. In the past this email has been sent out in January/February.

g. Bylaws Update - Drs. Bova & Kays

[The updated bylaws draft was distributed](#) (link to draft). Integration of the policy boards is still ongoing. Dr. Bova asked the FC to email him with any questions/suggestions on the current draft. He will also work on formatting cleanup. FC members will be provided the most recent working draft for the December meeting.

h. COM Strategic Plan - Dr. Kays

Dr. Kays reported that the VP for Health Affairs, Dr. Guzick, is coordinating the development of a health science center [strategic plan](#) (link to handout). In anticipation of this, Dr. Guzick asked each HSC dean to develop one for their respective college. In turn, each dean, including the COM dean, has asked each unit under each college to develop a unit level strategic plan as well. Dr. Kays was asked to act as a "chair" for the FC and to develop one for the FC within the COM. Further discussion ensued on how faculty input would help the UF/Shands/FGP partnership. Treating research and education as equal importance was mentioned.

Our Strengths - Infrastructure / Faculty / Loyalty Factor

Our Weaknesses - Infrastructure / Disincentives / Difficulty recruiting and retaining young faculty / Clinical mission that overwhelms / Lack of transparency

Dr. Kays would like to meet again tomorrow to discuss this issue further to assist him in writing a FC strategic plan for submission as requested by Dean Good. This meeting will take place in the Hugh Hill conference room from 2-3:30 pm.

3. Future Topics:

- a. Clinical Service Measures 101 - Marvin Dewar, MD, JD (pushed to November meeting)

4. The meeting was adjourned at approximately 6:40 pm.

The next Faculty Council meeting will be held Tuesday, November 3, 2009 @ 5PM in the Hugh Hill Conference Room

Minutes recorded by Rachel L. Dotson, Office Assistant.